



HSA INFORMATION GUIDE

2016 - 2017



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HSA WELCOME

Welcome to the 2016 - 2017 school year at Protsman Elementary! This year will be another year filled with fun activities and amazing educational experiences for students and their families. We look forward to having you attend our monthly HSA meetings and volunteer at our many events throughout the year. The children **LOVE** to see their parents volunteer at school. Read on to find out how you can be a special part of the school year.

HSA MISSION - PROTSMAN ELEMENTARY SCHOOL

The mission of the Protsman HSA is to help bridge the gap between our homes and our awesome school by encouraging understanding and communication, and fostering relationships through the efforts of parents, faculty and staff. HSA strives to enrich our children's educational experiences by supporting extra activities inside and outside of the classroom. The Protsman Family is simply the best!

2016 - 2017 HSA BOARD MEMBERS

Shraddha Parikh – Co-President

Karen Anghelache – Co-President

Kristi Broz – -Vice President

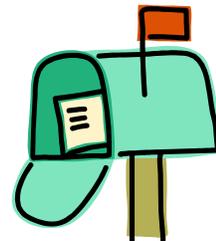
Jerilynn Kalwasinski – Treasurer

Michele Pamedis – -Secretary

HOW TO CONTACT US

We are always looking for more great ideas and we welcome comments / feedback! Talk to one of the HSA Board members at an event; leave a note in our mailbox in the school office; send us an e-mail. Please make an effort to communicate with us - we're listening!

phsa@lcsemail.com



2016-2017 HSA MEETING DATES/INFORMATION

HSA meetings are held in the school library at 3:00 pm and last anywhere from 30 minutes to 1 hr. Free babysitting is provided for children 4+ years of age. Please do not bring children into the HSA meetings.

Attending the monthly HSA meetings is a **GREAT** way to build relationships with other parents and staff. It provides a front row seat to learn what's going on in the school **AND** an opportunity to have your voice heard! Please plan on attending at least **one** meeting throughout the year.

August 31st

September 28th

October 19th – 6:00 p.m.

November 30th

December – no meeting

January 25th

February 22nd

March 22nd - 6:00 p.m.

April 19th

May 17th

Voting Information: Funding requests over \$300 as well as other important issues are voted upon at the HSA meetings. All votes are conducted using a private ballot system. If you want your voice heard - you have to vote!

Student / Teacher Feature: There are SO MANY wonderful things happening at Protsman! HSA will be giving special recognition at meetings to Protsman activities/clubs and the fantastic students/teachers involved. If you would like to nominate any group / student / staff member – please let us know!

Work During the Day? HSA has scheduled two evening meetings at 6:00pm in the library in order to make sure parents that work during the day have an opportunity to attend a meeting and have their voice heard. The night meetings are listed above.

HSA CONTRIBUTIONS

The Protsman HSA has been led by many amazing/dedicated parents and we want to **THANK** them for all of their hard work! Below are a few examples of what the HSA has contributed over the past few years to Protsman:

Look What We Have Done!!!



H.S.A. Contributions 2015 - 2016

| | |
|--|----------------------|
| \$150 / Classroom Fund | 6,300 |
| Fall Family Night | 1,800 |
| 2nd Grade Seat Sacks | 1,300 |
| Super Student Tolkenes | 700 |
| Kindergarten Easels | 1,100 |
| Family Pool Party (April 17th) | 600 |
| 2nd Grade Field Trip | 600 |
| 4th Grade President Lincoln | 600 |
| Spell Bowl T-Shirts | 300 |
| Student Council T-Shirts | 300 |
| Math Bowl T-Shirts | 300 |
| 3rd Grade Break Kits | 400 |
| Kindergarten Orientation | 350 |
| Camp Kindergarten | 350 |
| Box Top Winners | 500 |
| Fun Fair | <u>Priceless!</u> |
| Total So Far.... | <u>15,500</u> |
| Laminator Machine | 2,500 |
| Recess Cart and Toys | 1,000 |
| Alternative Seating | 6,000 |
| 4th Grade T-Shirts / Goodbye | 1,000 |
| Appreciation Week | <u>3,000</u> |
| Estimated Total for 2015 - 2016 | <u>29,000</u> |

Over the years the HSA has purchased and donated thousands of dollars of equipment and supplies to our school! We have also organized parents, staff and students who have volunteered countless hours for our events. Whether you are new to our school or a long-time parent, the Protsman HSA offers many opportunities to make lasting school friendships. From our monthly meetings to the many events - **Join us, Meet new friends, and Get Involved!**

The HSA also has a newsletter that is sent home to parents via e-mail. The newsletter is a great source of current information and highlights all the amazing activities that the HSA is working on.

FUNDRAISING



HSA depends upon the generosity of our families and friends to support our various fundraising efforts. Every dollar earned through fundraising is used for our school! Our primary fundraisers for the 2016-2017 school year are the **Walk-A-Thon** and the **Fun Fair** along with some small one like Spirit Wear, Scripts, Papa Jones Pizza Night!!! In order to continue to support students and staff and to continue to host all of the fun activities throughout the year, HSA needs these event to be successful and FUN! Please plan on supporting these two main fundraisers this school year.

The Fourth Annual **Walk-A-Thon** will be held on Friday, September 30th with Rain day Monday, October 3rd. HSA is VERY excited to host this event at Protsman and look forward to building upon our successes over the last two years and creating a FUN and HEALTHY day for all students and staff. Look for lots of information to be sent home in September.

Fun Fair will be on Friday, February 24th. To quote several students, "Fun Fair is the **BEST** night of the school year!" We think so too :) It's a lot of work and we need a lot of volunteers, but to see the smiles on the students faces makes it all worth it! Information regarding Fun Fair will be sent home in December/January.



Earn cash for our school with Box Tops.
Last year we collected almost \$5,000 in Box Tops! WOW!

Each Box Top is worth 10¢ to our school and it adds up fast! Please check all packages throughout the school year and clip those Box Tops! HSA will hold a contest twice a year where the class that brings in the most Box Tops wins a class party. The kids get SO excited to win - so save those Box Tops in a baggie and send them in the when contest is on!

HSA EVENTS

Below is a list of some of the major events HSA will be sponsoring during the year. If they sound like fun to you and you want to help out with the event – just reach out and contact us. We need your help to make these events happen!

| 2016 - 2017 HSA Events | | |
|--|--|---|
| HSA Event | Date / Time | Description of Events/ Volunteering Opportunity |
| Spirit Wear | Aug-15-Aug-31 | Sales of Protsman Spirit wear |
| Walk-a-thon | Sep-30 - Rain date Oct 3rd | HSA fall fundraiser for the whole school during the school day. All students walk and have lots of fun. Volunteer need to help walk with the students |
| Fun Fall Night | October 21st | Its giveaway Fun nigh from HSA to all the Protsman Families. This event includes DJ /Pumpkin decorating, Magic show, Photo booth, Story teller and many more fun things. Volunteers need to help with this event. |
| Box Tops | 2 - 3x a year | Event Chair oversees clipping and mailing of Box Tops, managing the class contests and communication with staff and students. |
| Scripts | Nov-21-Dec-5 | In this event you purchase Gift card(s) from HSA. HSA will receive a percentage of each gift card purchase directly from the vendors at NO ADDITIONAL COST TO YOU!!! Save yourself Time, Gas, and Hassle fighting store crowds. |
| Dollars for Scholars - Penny Wars | TBD | HSA coordinates with Dollar's for Scholars team from the high school and lead the Penny Wars week at Protsman. All money is raised is given to graduating seniors that attended Protsman. Help needed for this even. |
| Game and Book Drive | January 11-12 | Protsman families donate “gently” used books and games / puzzles for indoor recess. Your donations will be used to build classroom libraries. It’s a great way to clear some space in your home and at the same time help out our wonderful teachers! |
| Fun Fair | February 24th | One of the Best night of the school year if you ask students!!! Lots of volunteers are needed to help plan, set up and run the Fun Fair. Its lots of work , but with FUN team it's all worth it. |
| Staff Appreciation and Appreciation Luncheon | First week in May | HSA showers the Protsman Staff with goodies every day of the week to show our appreciation. Friday we put on the volunteer Luncheon to thank everyone that has helped us throughout the year |
| Decorating the School | Fall : Sept: 20, Winter Dec: 15th, Spring Mar: 21st. | We decorate our School Hallways three times with Fall, Winter and Spring decorations. We need volunteer to help with decorations. |

All events subject to Cancel and Change.